# MANITOBA

LAW LIBRARY

# Create an Alert with CanLII

April 2020

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## Introduction

All Manitoba court decisions are published on CanLII, usually within 24 hours of being distributed. They can be downloaded as a pdf and then printed or emailed. This guide will explain how to set up an alert using Outlook or Google calendar to remind you, and then demonstrate how to retrieve and distribute the decisions.

## **Calendar Alerts**

#### **Outlook Calendar**

Set up a reminder through your Outlook calendar. You can customize when you want to receive notifications, how often and for how long.

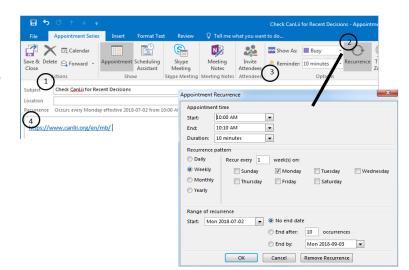
New

To create a reminder, select Appointment at the top left hand corner of your calendar.

Fill in the:

5.

- 1. Subject (Title) of your alert
- 2. Recurrence
- Set reminder time for desktop notification (how long in advance would you like the notification?)
- \*\* Optional: Create a description. example: CanLII URL



After you have created your alert this is what your calendar will look like;

	MONDAY	TUESDAY	WEDNESDAY
	9	10	11
м			
	Check for Bills/Procla	Check CanLii Decisions	for Recent
)	Check CanLii for Rec	enci Start: 09/07/2018 End: 09/07/2018	
		Reminder: 10 mi	
PM			0

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## **Google Calendar**

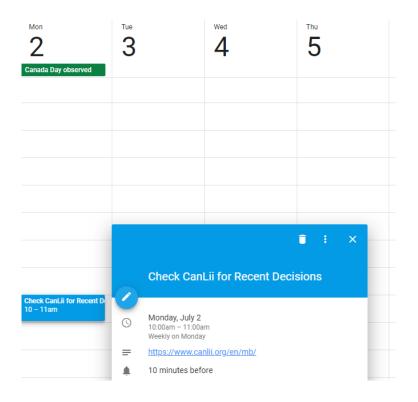
Set up a reminder through Google calendar. You can customize when you want to receive notifications, how often and for how long.

To create a reminder, select e on the bottom right hand corner of your calendar.

Fill in the

1. Title of your Alert 1 Check CanLii for Recent Decisions 2. Frequency of Alert Jun 11, 2018 10:00am to 11:00am Jun 11, 2018 TIME ZONE 3. Set timer for desktop 2 🗌 All day Weekly on Monday 👻 notification (how long in EVENT DETAILS FIND A TIME GUESTS advance would you like the notification?) 0 Add location Add guests Add conferencing 👻 В 4. \*\* Optional: Create a Guests can: Notification - 10 minutes - × 3 Modify event description. example: Invite others ADD NOTIFICATION See guest list CanLII URL Busy \* Default visibility \* 0 () B *I* <u>U</u> ;≡ ≔ ∞ ⊼ 4 https://www.canlii.org/en/mb, Don't forget to save!

After you have created your alert, this is what your calendar will look like;



## How to find recent decisions on CanLII

https://www.canlii.org/en/

#### 1. From the homepage, select Manitoba (or jurisdiction of your choice)

CanLII The Canadian Legal Informatio	n Institute	Français   English
Search all database		
Document text		?
Case name, document title,	file number, author or citation	?
Noteup: cited case names, le	egislation titles, citations or dockets	? Q
Primary law		
Canada (Federal)	Ontario	Newfoundland and Labrador
British Columbia	Quebec	Yukon
Alberta	New Brunswick	Northwest Territories
Saskatchewan	Nova Scotia	Nunavut
Manitoba	Prince Edward Island	

#### 2. Select your court (for this guide we will look at Court of Appeal)

CanLll						
The Law Society of Manitoba	Man	itoba				
Databases	Docum	ent text			?	
Canada (Federal)	Case na	ame, document title, file number,	author or citation		?	
British Columbia Alberta Saskatchewan	Noteup	: cited case names, legislation tit	les, citations or doo	kets	?	٩
Manitoba Ontario	Legis	lation				
Quebec	Statutes a	nd Regulations				
New Brunswick Nova Scotia Prince Edward Island	Court	s 0	Continuous coverage	Last update	Number of	decision
Vewfoundland and Labrador	MBCA	Court of Appeal	1999 -	2018-06-27	4,	561
Iorthwest Territories	MBQB	Court of Queen's Bench of Manitoba	2001 -	2018-06-21	6,	013
lunavut	MBPC	Provincial Court of Manitoba	2000 -	2018-06-15	1	881
anLIIDocs New!	Board	s and Tribunals ()				
CanLII Connects	MBCPSDC	College of Physicians & Surgeons of Manitoba Discipline Committee	2000 -	2018-05-28		73
	MBLA	Labour Arbitration Awards	N/A	2018-05-04		156
	MBLS	Law Society of Manitoba	2006 -	2018-05-11		245
	MBHAB	Manitoba Health Appeal Board	2015 -	2018-06-08		177
	MBHRC	Manitoba Human Rights Commission	2012 -	2017-12-07		32
	MBLB	Manitoba Labour Board	2007 -	2018-06-20		555
	MBSEC	Manitoba Securities Commission	2008 -	2018-05-24		361

Docume	nt text							?	
Case nar	me, citatio	on or dock	cet					?	
Noteup:	cited case	e names,	legislatio	n titles, ci	tations or	dockets		?	Q
2010	2009	2018 2008	2017 2007	2016 2006	2015 2005	2014 2004	2013 2003	2012 2002	
		2018	2017	2016	2015	2014	2013	2012	2011
2010	2009	2008	2007	2006	2005	2004	2003	2002	2001
2000	1999	[1998]	[1997]	[1996]	[1995]	[1994]	[1993]	[1992]	[1991
[1990]	[1989]	[1988]	[1987]	[1986]	[1985]	[1984]	[1983]	[1982]	[198]
[1980]	[1979]	[1978]	[1977]	[1976]	[1975]	[1974]	[1973]	[1972]	[1971
[1970]	[1969]	[1968]	[1967]	[1966]	[1965]	[1964]	[1963]	[1962]	[1961
[1960]	[1959]	[1958]	[1957]	[1956]	[1955]	[1954]	[1953]	[1952]	[1951
[1950]	[1949]	[1948]	[1947]	[1946]	[1945]	[1944]	[1943]	[1942]	[1941
[1940]	[1939]	[1938]	[1937]	[1936]	[1935]	[1934]	[1933]	[1932]	[1931
[1930]	[1929]	[1928]	[1927]	[1926]	[1925]	[1924]	[1923]	[1922]	[1921
	[1919]	[1918]	[1917]	[1916]	[1915]	[1914]	[1913]	[1912]	-

The most recent decisions will be under the *Recent Decisions* heading for each court.

#### About this database



Court of Appeal Rules, Man. Reg. 555/88 R Manitoba Criminal Appeal Rules, SI/92-106 Notices and Practice Directions

Selecting the case will bring you to the full text document. You can print, email or download the case. We recommend selecting the pdf option for the cleanest copy.



#### IN THE COURT OF APPEAL OF MANITOBA

Coram:	Madam Justice Fre Madam Justice Diana Madam Justice Janice	M. Ca	ameron
BETWEEN:			
BILL CHRISTIANSEN	and KEN VEITCH )		
INVESTMENTS LTD.	)		
	)		
	(Plaintiffs) )		
Respondents			
	)		J. A. Kagan
- and -	)		for the Appellant
	)		
TOM BROTHERSTON	j.		
	j.		
	(Defendant)		G. A. Stefanson and
Appellant			,
	)		I. B. Scarth

## **RSS Feeds**

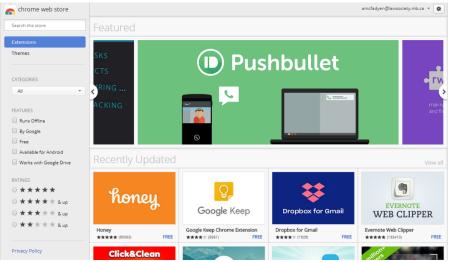
To learn more about RSS feeds, read <u>What Everyone Should know about RSS Feeds</u>, and watch <u>RSS</u> <u>in Plain English</u>

#### **RSS Feeds with Google Chrome**

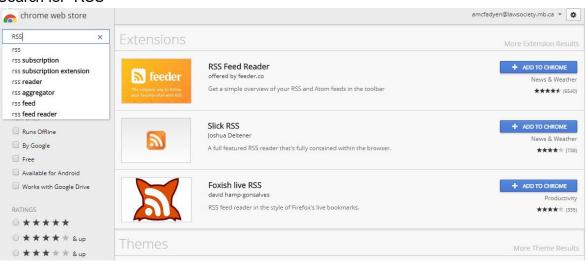
In order to set up an RSS feed through your Google Chrome browser, you must first install an RSS Feed extension.

If you don't already have an extension in your browser, here's how to get one

1. Go to https://chrome.google.com/webstore/category/extensions



#### 2. Search for "RSS"



3. Choose an extension (I recommend the RSS Feed Reader for ease of use)

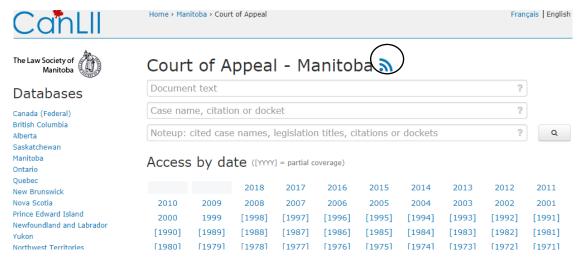
****	r (6540) <u>News &amp; Weath</u>	er 598,684 users			(	)
VERVIEW	REVIEWS	SUPPORT		RELATED	$\sim$	
						Compatible with your device
						Get a simple overview of your RSS
				\$	1	and Atom feeds in the toolbar
		¢ c =	* 18	2 +		The easiest way to follow news from your favorite websites and blogs. Have any
Collect &	follow sites	Blogs				questions? We're always listening at support@feeder.co
simply	in one place	I love typography				The best RSS Feed Reader extension for
		O Oh Beautiful Beer				Chrome, Safari, iOS and Android.
						SUPPORT US BUILDING FEEDER BY GETTING
		👷 xkcd.com				FEEDER PRO: https://feeder.co/
		👼 Dilbert Daily Strip				- Instantaneously see when new posts are
•		📴 Sidebar Archive Fe	eed	22		A Website
		🚳 It's Nice That		L		Report Abuse
		💗 Lovely Package				Additional Information
N.		The UX Booth				Version: 7.4.2

- 4. Add to Chrome by selecting the "add to chrome" and following installation instructions.
- 5. When installed, <sup>N</sup> should appear in the top right hand corner of your chrome browser.

Now that you have the extension, you can add feeds.

To add feeds from CanLII to receive notifications of recent decisions:

- 1. Go to https://www.canlii.org/en/
- 2. Select Jurisdiction (This guide will use Manitoba)
- 3. Select which court
- 4. When you select a court, it will direct you to the page below
- 5. Select the RSS beside Manitoba



6. Select Subscribe and you've successfully added a feed to your reader!

Get notified when www.canlii.org updates	×
This is a feed Subscribe to see whenever something new appears	
About this feed	
Title New Decisions : Court of A	ppeal
Link https://www.canlii.org/en/mb/mbca/rss_net	w.xml
Latest posts	
R v CJ, 2018 MBCA 65 (CanLII)	
R v Sanderson, 2018 MBCA 63 (CanLII)	
R v SJB, 2018 MBCA 62 (CanLII)	
R v Molnar, 2018 MBCA 61 (CanLII)	
R v Culligan, 2018 MBCA 60 (CanLII)	
3746292 Manitoba Ltd et al v Intact Insurance Company et al, 2018 MBCA 59 (CanLII)	
Lantin et al v Seven Oaks General Hospital, 2018 MBCA 57 (CanLII)	
R v Desrochers, 2018 MBCA 55 (CanLII)	

7. Repeat above steps for other courts and jurisdictions.

When you have added all the feeds you would like to receive updates for, this is what your reader will look like.

	☆ 💦 :			☆	33		
🗘 Upgrade 😑 ★ 🖸	+						
New Decisions : Court of Appeal		Updates will a	ppear up h	nere!	<b>&gt;</b>		
New Decisions : Court of Queen's Bench of Manitoba		0	Ξ	$\star$	٥		+
New Decisions : Provincial Court of Manitoba	L.	🛃 New Deci	isions : Co	urt of	Appea	al	]
New Decisions : Supreme Court of Canada							
Great LEXpectations							

The reader will update when new content has been added to the feeds you've selected. Simply click on the feed you would like to view and it will direct you from there.

Reminder: you can add feeds from your favourite news channel, blogs, websites and much more.

For example: to view new posts on our library blog Great LEXpectations

- 1. Go to lawlibrary.ca
- 2. Select "Great LEXpectations RSS Feed"
- 3. Receive updates about what is new in the library!

(or subscribe via e-mail.)

## **RSS Feeds through Outlook**

Set up an RSS feed through your outlook account.

- 1. Select File at the top right hand corner
- 2. Select Account settings

¢	
Info	Account Informatior
Open & Export Save As	Microsoft Exchange
Save Attachments	+ Add Account
Print	Account Settings Account Settings for this account or set u connections. Settings *
Office Account Options	Add and remove accounts or change existing connection settings.
Exit	Belegate Access Give others permission to receive items and respond on your behalf. (Out of
	Manage Mobile Notifications ify others that if y others that i
	Mailbox Cleanup Manage the size of your mailbox by emp Cleanup Tools *

#### 3. Select RSS Feeds

RSS Feeds You can add or remove an RSS Fee	d. You can select an RSS Feed a	nd change its settings.	
mail Data Fies RSS Feeds Share	Point Lists Internet Calendars	Published Calendars	Address Books
New Themos	2		
Feed Name	Last	Updated On	
eted RSS Feed delivers new items to Change Folder	the following location:		

#### 4. To add new feed, select new, and add the URL from the feed

https://www.canlii.org/en/mb/mbca/rss\_new.xml

ter the location of the RSS Feed you want to add to Outlook: https://www.canlii.org/en/mb/mbca/rss_new.xml Example: http://www.example.com/feed/main.xml Add Cancel	w RSS Feed	×
Example: http://www.example.com/feed/main.xml	nter the location of the RSS Feed yo	ou want to add to Outlook:
	https://www.canlii.org/en/mb/m	bca/rss_new.xml
Add Cancel	Example: http://www.example.com	m/feed/main.xml
		Add Cancel

5. From there you can change the feed name, folder, etc.

	Inbox	
	Drafts	
	Sent Items	
	Deleted Items	
	Junk Email	
	Outbex	
(	RSS Feeds	$\left  \right $
/	New Decisions : Court of Ap 20	$^{\prime}$
	Search Folders	
	Categorized Mail	
	Large Mail	
	Unread Mail 20	

This is what your side bar will look like, with updated folders for your feeds

If you have any further questions or need assistance with any of the information provided, do not hesitate to contact staff at the library and we'll be happy to help.



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